

FORM -2
(Prescribed under Rule 4 and 12)

**Application for Registration and Grant or Amendment of
licence and notice of occupation**
(to be submitted in triplicate)

1. Application for
 - (a) Registration, grant of licence and notice of occupation Yes/No
 - (b) Amendment of licence Yes/No
 2. (a) Applicant's name
 - (b) (i) Whether factory already registered
 - (ii) If yes, Registration No.
 - (iii) Licence No.
 3. Full name and postal address of the factory
 - (a) Name of the factory
 - (b) Address :
Town :
Village :
District :
Pin code No:
Please indicate following details also.
 4. (a) Nearest Police Station – distance
(b) Nearest Railway Station – distance
(c) Nearest Public Hospital – distance
 5. Full name and residential address of the persons who shall be the Manager of the factory for the purpose of the Act.
 6. Full name and residential address of the occupier and his designation e.g. Director, Partner, Proprietor
- Or
- (d) Any other (specify)
 7. Full name and address of the owner of the premises of building (including the precincts thereof) referred to in Section 93.
 8. Please furnish reference number (s) of and date(s) of approval(s) of the plans of site and building and for disposal of trade wastes and effluents by the concerned authorities
 - Authority
 - (i) State Govt. -----
 - (ii) Local Authority -----
 - (iii) Chief Inspector -----
 - (iv) Pollution Control Board -----
 - (v) Other -----
concerned
authority
(Specify)

	Details

9. (a) Nature of manufacturing processes to be carried out in the factory List of process
 (b) In case of application for amendment, indicate manufacturing processes carried out previously List of process
10. Names and quantities of raw materials used, intermediate products and principal finished products during the last twelve months (in case of factories already in existence) Name Quantity (Vol.Wt/No.)
11. Number of workers employed in the factory Employed in the last 12 months Proposed to be employed in next 12 months.
 (a) Maximum Number
 (b) Number ordinarily employed
12. Nature & total amount of power (In Kilowatts)
 (a) Installed
 (b) Proposed to be installed
13. Fees paid (Details) Rs.------(in figures)

 ----- (in words)
 Vide Treasury Chalan/
 Postal Order/Bank Draft
 Cheque No.-----
 Date -----
 Drawn on -----

Date: 1. Signature of manager

Date: 2. Signature of the occupier

- Notes: 1. This forms should be completed in ink in block letters or typed.
 2. Strike off whichever is not applicable.
 3. If power is not used at the time of filling up this form, but introduced later, the fact should be communicated to the Chief Inspector of Factories, immediately.
 4. The term 'Ordinary employed' would mean the total number of workers working in all the shifts which should be over 50% of the working days in the factory.